

# NOTICE OF ANNUAL PARISH MEETING FOR THE ELECTORS OF ELDON

## NOTICE IS HEREBY GIVEN THAT

The Annual Parish Meeting for the Electors of Eldon Parish will be held at:

**ELDON COMMUNITY CENTRE**

**on**

**MONDAY 24th MAY 2021**

**at 6.45 p.m.**

*Please note that, due to existing restrictions arising from the Coronavirus Pandemic and Lockdown arrangements, the numbers of any electors who wish to attend will be strictly limited in accordance with the risk assessments undertaken by the Community Centre and Parish Council. All those in attendance will be required to use sanitiser and masks (unless exempt) whilst at the meeting; to log in using the QR Code for the venue (or provide contact details) and to observe social distancing and any other measures required at the venue, including entrance and exit points. If you wish to attend, you must be within the venue 5 minutes before the start time and must leave immediately at the conclusion of the meeting unless you intend to remain for the Annual Meeting of the Parish Council which follows at 7.00 p.m. (or as soon as possible after the conclusion of the electors meeting, if later).*

The Annual meeting of the Parish Council will follow the Annual Parishioners Meeting and will commence at 7.00 p.m. (or at the conclusion of the Annual Parishioners Meeting, whichever is the latest).

The business to be transacted at the Parish Meeting will be as follows: -

1. Apologies for absence.
2. To approve the minutes of the Annual Parish meeting 28<sup>th</sup> May 2019 (copy **attached**).
3. To receive a Report of the Parish Council for the year ended 31st March 2020.
4. To receive a report from the newly elected local County Councillors (if present).
5. To receive a report from the Chairman of the Eldon Community Partnership (if present).
6. QUESTION TIME - Only previously submitted questions will be taken during this time and Questions **MUST** be submitted to the Parish Clerk in writing at the address below at least 5 days in advance of the meeting. For the efficient management of the meeting a time limit of 5 minutes per question/discussion will be applied.
7. Any other business

Signed:



**Chairman of the Parish Council**

Parish Clerk: Tom Bolton, 34 The Slack, Butterknowle, Bishop Auckland, County Durham  
DL13 5HU

Tel. 01388 710737 Email: eldonpc@btinternet.com